

State of Louisiana

Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JOHN BEL EDWARDS
GOVERNOR

JIM CRAFT
EXECUTIVE DIRECTOR



TO: Louisiana Sheriffs and Chiefs of Police

FROM: Rebekah Taylor Hill, POST Programs Manager

RE: Part-Time/Reserve Grandfather Registration process

The eligibility requirements for part-time/reserve peace officers to be “grandfathered” under POST are as follows:

1. Must have been hired PRIOR to 01/01/2022; and
2. Have NOT completed a POST Basic Academy; and
3. Must CURRENTLY be performing the duties of a peace officer.

As an agency head, you have the discretion to submit the part-time/reserve peace officers employed by your agency to be registered as “grandfathered” with POST. The proof of this “grandfatherhood” will be a Registration Certificate issued by POST to those part-time/reserve peace officers.

ONLY those part-time/reserve peace officers submitted by the AGENCY HEAD will be eligible for registration/grandfatherhood. If a peace officer is part-time/reserve with multiple agencies, only ONE agency head will need to submit their name for registration...the grandfatherhood will be valid for all of their part-time/reserve positions.

If any grandfathered part-time/reserve peace officer changes their employment status to full-time employment, at their current agency or any other, they will be required to complete the POST Basic Academy and become certified. “Registration” simply means that the peace officer is registered with POST and he/she is not required to be POST Basic certified, as long as they remain in a part-time/reserve employment status.

The process for registering the part-time/reserve peace officers employed by your agency BEFORE January 1, 2022, is as follows:

1. A letter, on agency letterhead, signed by the Agency Head, and submitted to POST requesting the officer(s) be registered as “Grandfathered Part-Time/Reserve” – in order to make the process easier, we are requesting that one letter be submitted for each agency that lists all part-time/reserve peace officers that the agency head is requesting be grandfathered.
2. Attached to the letter shall be supporting documentation for each officer listed – this documentation shall include each officer’s name, date of birth, initial employment date, and an estimate/average of number of hours worked. (*The purpose of this information is to show proof of the “performing the duties of a peace officer” requirement.*)
3. Once the letter is received, a part-time/reserve Registration Certificate will be issued by POST (back to the agency) for each grandfathered part-time/reserve peace officer.
4. Part-Time/Reserve peace officers who are grandfathered must, hereafter, complete the minimum 20-hour requirement for annual POST In-Service training and continue to complete the requirement for annual POST Firearms Qualification.

POST will begin accepting the letters, and required supporting documentation, immediately...and POST Staff will begin issuing registration certificates after the first of the year. If you have any questions about the above process, please email Rebekah Taylor Hill (rebekah.taylor@lcle.la.gov).